



# Greneway's Code of Conduct

The one rule for all of us in school is everyone will act with courtesy and consideration to others at all times.

This means that:

- You always try to understand other people's point of view.
- In class you make it as easy as possible for everyone to learn and for the teacher to teach. (This means arriving on time with everything you need for that lesson, beginning and ending the lesson in a courteous and orderly way, listening carefully, following instructions, helping each other when appropriate and being quiet and sensible at all times.)
- You move gently and quietly about the school. (This means never running, barging or shouting, but being ready to help by opening doors, standing back to let people pass and helping to carry things.) In crowded areas please keep to the left.
- You always speak politely to everyone (even if you feel bad-tempered) and use a low voice. (Shouting is always discourteous.)
- You are silent whenever you are required to be.
- You keep the school clean and tidy so that it is a welcoming place of which we can all be proud. (This means putting all litter in bins, keeping walls and furniture clean and unmarked and taking great care of the displays, particularly of other people's work.)

Out of school, walking locally or with a school group, you always remember that the school's reputation depends on the way you behave.

Always remember key eSafety messages when surfing the internet.

Stay **SMART**.

Online eSafety issues can be reported to  
[reportproblems@greneway.herts.sch.uk](mailto:reportproblems@greneway.herts.sch.uk)